

**Antrag
auf Änderung des Wohnortes im/
Application
to change the place of residence in**

☐ Reisepass Nr./ Passport no. 	☐ Personalausweis Nr./ Identity card no. 	☐ Vorläufiger Reisepass/Kinderreisepass Nr./ Temporary passport/ Children`s passport no.
1.	Familiennamen/ Surname	
2.	Geburtsnamen/ Surname at birth	
3.	Vorname(n)/ First names	
4.	Geburtsdatum/ Date of birth	
5.	Geburtsort/ Place of birth	
6.	Aktuelle Wohnanschrift (Straße, Hausnr., PLZ, Ort)/ Current address (street, house number, post code, town/city): E-Mail, Telefon oder Fax (Angabe freiwillig; ansonsten erfolgen evtl. Nachfragen per Post)/ Email, phone or fax (voluntary information; otherwise further information may be requested by post): 	
7.	Letzte Wohnanschrift (Straße, Hausnr., PLZ, Ort)/ Last address (street, house number, post code, town/city): Falls in Ihrem aktuellen Dokument ein deutscher Wohnort angegeben ist/ If a German place of residence is listed in your current document Datum der Abmeldung/ Abmeldebescheinigung ist beigelegt/ Deregistration document is enclosed ☐ Ja/ Yes ☐ Nein/ No	
Ich nehme zur Kenntnis, dass ich verpflichtet bin, die Änderung des Wohnortes auch in evtl. vorhandenen weiteren gültigen Pässen bzw. dem Personalausweis durchführen zu lassen./ I note that I am also obliged to have the change of place of residence recorded in all other valid German passports and identity cards.		

Die vorstehenden Angaben entsprechen der Wahrheit und sind vollständig./ The above information is true and complete. Alle Angaben sind von mir durch Vorlage entsprechender Dokumente und/oder Urkunden nachzuweisen (§6 PassG/§ 9 PauswG)./ All details must be confirmed by me through submission of relevant documents and/or certificates (Section 6 of the Passports Act/Section 9 of the Act on Identity Cards and Electronic Identification).

Ort, Datum/ Place, date

Eigenhändige Unterschrift/ Personal signature

Information pursuant to Article 13 of General Data Protection Regulation (GDPR)

The Federal Foreign Office will use your personal data to issue a passport, a replacement passport or an identity card. Personal data means any information relating to an identified or identifiable natural person. We would like to provide the following information regarding our data processing in order to comply with our obligation under Article 13 of the GDPR:

1. The controller responsible for the processing of your personal data pursuant to Article 4 (7) of the GDPR is:

Federal Foreign Office
Werderscher Markt 1
10117 Berlin
Tel.: +49 (0)30 1817 0
Help Desk: +49 (0)30 1817 2000
Fax: +49 (0)30 1817 3402

Website: www.auswaertiges-amt.de

Contact form: <https://www.auswaertiges-amt.de/de/newsroom/buergerservice-faq-kontakt>

2. The Federal Foreign Office Data Protection Commissioner can be contacted as follows:

Federal Foreign Office Data Protection Commissioner
Werderscher Markt 1
10117 Berlin
Tel.: +49 (0)301817 7099
Fax: +49 (0)30 1817 5709 9

Contact form: <https://www.auswaertiges-amt.de/en/newsroom/datenschutz/kontakt-datenschutz>

3. You can also get in touch with the contact person for data protection matters at your German mission abroad. The details of the contact person for data protection matters via:

Contact person for data protection matters

[Name and address of the mission abroad]

Contact details: [Reference to contact form or email address]

4. Your personal data will be processed for the purposes of issuing the passports, checking their authenticity, verifying the identity of the passport/identity card holder and implementing the Passports Act/Act on Identity Cards and Electronic Identification. The legal basis for processing is Sections 4 and 6 (2) of the Passports Act and Sections 5 and 9 (2) of the Act on Identity Cards and Electronic Identification.

5. The fingerprints stored with the application will be deleted at the latest after the document has been handed over or sent to you pursuant to Section 16 (2) of the Passports Act and Section 26 (2) of the Act on Identity Cards and Electronic Identification. Your personal data will be stored for a maximum of 30 years after expiry of the document in question, pursuant to Section 21 (4) of the Passports Act and Section 23 (4) of the Act on Identity Cards and Electronic Identification.
6. As part of data processing, when a passport or identity card is issued, your personal data will be passed on to the document producer for the purposes of producing the passport. Pursuant to Section 22 ff. of the Passports Act / Section 24 of the Act on Identity Cards and Electronic Identification, the passport/identity card authority is entitled to pass on data from the passport register to other public bodies insofar as this is necessary for the recipient to perform the tasks for which they are responsible.
7. As a data subject, you have the following rights if the relevant conditions have been met:
 - Right of access (Article 15 of the GDPR),
 - Right to rectification (Article 16 of the GDPR),
 - Right to erasure (Article 17 of the GDPR),
 - Right to restriction of processing (Article 18 of the GDPR),
 - Right to data portability (Article 20 of the GDPR),
 - Right to object to processing (Article 21 of the GDPR).
8. You also have the right to complain to a data protection authority about the processing of your personal data. The supervisory authority responsible for the Federal Foreign Office is:

Federal Commissioner for Data Protection
and Freedom of Information